

WITCHAM PARISH COUNCIL



CLERK:

*Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147*

To All Members of the Council

MEMBERS: 6 QUORUM: 3

Members are summoned to attend a Meeting of the Parish Council to be held on Wednesday 2 September 2026 at 7.30 pm in the Village Hall, Witcham, for the purpose of transacting the following business:

A G E N D A

- 26/112 To receive and accept any apologies for absence.
- 26/113 To receive declarations of interest from Councillors in respect of any items on this agenda in accordance with the Council's Code of Conduct.
- i) Pecuniary interests.
 - ii) Personal interests.
 - iii) Prejudicial interests (and to inform the Chairman if they wish to speak on the matter during public participation).
- 26/114 Dispensations: To note any new Dispensations granted: Nil.
- 26/115 To note monthly reports from County and District Councillors. (circulated)
Chairman to open meeting and invite County and District Councillors to speak.
- 26/116 Public Participation
To allow up to 15 minutes for any members of the public, and Councillors declaring the existence and nature of a prejudicial interest, to address the meeting in relation to the business to be transacted at this meeting.
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. (3 minutes each to combined maximum of 15 minutes total for this agenda item (Standing Orders 3f and 3g)). Chairman to close meeting to public.
- 26/117 To approve and sign the minutes and confirm agenda of meetings of 8 July 2026.
- 26/118 Matters arising from previous minutes **(for information only)**.
- 26/119 Highways and Streetlighting
- a) To note any items reported to Highways Authority.
 - b) To receive and note monthly speed data reports and update on Speedwatch sessions (MH/GB).

- 26/120 Planning Matters
ECDC Decisions to note
26/00672/TRE Glebe Lodge, High Street. T1 Bird Cherry Reduce height by approx. 3m. Approved.
- 26/121 Finance and Administration Matters
- a) To approve receipts and payments for September 2026 (to follow) and August payments.
 - b) To receive and approve accounts and reconciliations to 30 June 2026 and budget monitoring report. (circulated)
 - c) To approve September newsletter
 - d) Exclusion of Press and Public:
To consider whether under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the special and confidential nature of the business about to be transacted at Agenda Items 26/121e) to 26/121g) namely Village Hall Deed of Right of Way and Car Park, RSPB Lease, and staff matters it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.
 - e) To receive and approve Deed of Right of Way and Parking – Village Hall.
 - f) To receive and approve RSPB lease.
 - g) Staff matters – To receive NJC pay award details and approve for payment to Clerk with effect 1 April 2026, and to receive LGPS Employer Bulletin.
- Chairman to re-open meeting to the public.
- 26/122 Recreation Ground and Cemetery Matters
- a) To receive monthly report on weekly inspections of play equipment and recreation ground. (MH)
 - b) To receive PiPA audit (circulated).
- 26/123 Consultations
Cambridgeshire and Peterborough Minerals and Waste Local Plan Review.
Scoping consultation and call for sites (3.8.26-12.10.26)
- 26/124 Correspondence
To receive and note the following items of information/interest and invites (previously circulated):
Edie Ices ECDC Licensing – application Street Trader Licence. Sunday-Saturday 1200-1900hrs, including High Street, Martins Lane, The Slade and Westway Place, Witcham
Fenland 50 Local Plan – early stakeholder input.
CAPALC update on Local Government Reorganisation.
CAPALC Annual Conference 18.9.26
CAPALC Bulletins and new website arrangements.
CAPALC/NALC Survey Neighbourhood Plan (by 25.9.26)
CAPALC PECT creating sustainable places.
Request for information (Masters student) preparing a Neighbourhood Plan (MH).
Cambs and Peterborough Combined Authority's Members' newsletter.
Environment Agency – Drought Across East Anglia.
ECDC Agendas and Minutes – Licensing, Operational services, Audit, Planning, and full Council,
ECDC Parish Council forum – planning services 19.8.26 notes.
ECDC Press releases – green flag awards for Ely County Park and Jubilee Gardens; Gold Standard Domestic Abuse Support; Social Housing under Scrutiny, and Public Space Protection Order for vehicle related anti-social behaviour effective from 24.8.26.
East Cambs Parish Community forum 15.7.26 notes
East Cambs Parish Community forum 16.9.26
NALC bulletins and events

CCC Highway events and TMC roadworks
CCC Concessionary bus pass renewals poster
CCC funding – Health for All, Inclusion Health Seed Funding.
CCC Road Safety – Way to Go 2026
TMC incident reports, roadworks and events bulletins.
Flag of Fens
NHS Health Check promotion
Cambs ACRE Staying in touch newsletter. Rural Housing. Fuel Poverty.
Dementia Support.
ACAS Consultation on Disciplinary and Grievance Procedures 2026.

26/125 Date of next meeting: 14 October 2026.

SJBell

SJ Bell

CLERK/RFO

26 August 2026

Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest”.